

2008-2009 Weston PTO Student Directory

The Weston PTO will once again publish an all-school student directory as part of the 2008-2009 school calendar. Your child's name, address, and telephone number will be listed in the student directory exactly as it is listed in the official record at his or her school. In addition, next year's student directory will again include parents' first names (and last name too, if different than the child's last name). See example below.

Doe, Jonathon; 123 Main St (Jane & John) 781-555-1234
Park, Leslie; 456 Main St (Chris) 781-555-4567
22 Second St (Lee) 781-555-2222
Smith, Daniel; 789 Main St (Sharon Green-Smith & Richard) 781-555-7899
Williams, Juliet; 999 Main St (Pat) 781-555-9999

Corrections to Last Year's Weston PTO Student Directory

If you had inaccurate information in last year's student directory or have recently moved, it is important that you ask the Administrative Assistant of your child's school to make the changes in the database that is used for the PTO Student Directory. Your correct name and address listed with your child's school will also ensure you get the summer mailings and are included in bus scheduling. If you have children at more than one school, you must contact each child's school to make the necessary corrections

Special Requests

1. Do you want your child's name excluded from the Weston PTO student directory? ___ Yes ___ No
If yes, please complete Section 1 below.
2. Do you want your child's parents' names excluded from the student directory? ___ Yes ___ No
If yes, please complete Section 2 on the next page.
3. Do you want a second address listed for your child in the student directory? ___ Yes ___ No
If yes, please complete Section 3 on the next page.

IF YOU ANSWERED "NO" TO ALL THREE QUESTIONS, YOU DO NOT NEED TO COMPLETE THIS FORM.

Section 1: Request to Exclude a Student's Name from the Student Directory

If you do **NOT** want to have your child's name and address listed in the student directory, please fill out the section below. Massachusetts Law requires that you complete a Request for Exclusion Form. Please note that you must submit this form each year to continue to be omitted from the student directory.

I request that my child(ren)'s name be excluded from the 2008-2009 Weston PTO student directory.

Child's Name _____ Grade as of Sept. 2008 _____
Child's Name _____ Grade as of Sept. 2008 _____
Child's Name _____ Grade as of Sept. 2008 _____
Parent/Guardian Name _____ Address _____
Telephone: (home) _____ (work) _____

Parent or Guardian Signature _____ Date _____

ALL REQUESTS MUST BE RECEIVED BY MAY 23, 2008

If you have any questions regarding this form or the student directory, please contact Jean Arturi at jcarturi@yahoo.com or 781-237-5457. Please mail this completed form to *Weston PTO, c/o Jean Arturi 8 Locust Road, Weston, MA 02493.*

Section 2: Request to Exclude a Parent/Guardian Name from the Student Directory

If you wish to have your child(ren) listed, but do **NOT** want to have the parent/guardian name(s) listed in the student directory, please fill out the section below. Please note that you must submit this form each year to continue to be omitted from the student directory.

Please do not list the parent/guardian name(s) below in the 2008-2009 Weston PTO Student Directory.

Child's Name _____ Grade as of Sept. 2008 _____
Child's Name _____ Grade as of Sept. 2008 _____
Child's Name _____ Grade as of Sept. 2008 _____

Parent/Guardian Name(s) _____ Address _____
Telephone: (home) _____ (work) _____

Parent or Guardian Signature _____ Date _____

Section 3: Request to Add a Second Address

You may wish to include two addresses and two telephone numbers in the student directory. The PTO offers this option in recognition of the fact that parents or guardians may live separately and wish to list the names, addresses and telephone numbers of both households. As space in the directory is limited, this option is **ONLY** offered in those situations where a child's parents or guardians live at two different addresses. In order to include two addresses for your child, **BOTH** parents or guardians must sign this form. In those cases where both parents do not sign the same form, but the parent/guardian whose address would not otherwise be listed in the Student Directory (second address parent) desires to be listed, the second address parent must complete their child's name and grade in the address #2 section below and submit proof of legal guardianship or custody in order to be included in the Student Directory. Once the second address has been established that listing can be continued from year to year without further documentation upon the yearly request of the second address parent unless and until such time as the first address parent submits proof that the second address parent no longer has legal custody or guardianship. If the second address was previously established for the 2007-08 directory, that listing can be continued, without documentation, upon the request of the second address parent, unless and until the first address parent submits documentation of a change in legal status as stated above. Incomplete forms will not be processed.

Child's Name _____ Grade as of Sept. 2008 _____
Child's Name _____ Grade as of Sept. 2008 _____
Child's Name _____ Grade as of Sept. 2008 _____

Address #1 _____ Telephone: _____
Parent/Guardian Name(s) to be listed with this address: _____

Parent/Guardian Signature _____ Date _____

Address #2 _____ Telephone: _____
Parent/Guardian Name(s) to be listed with this address: _____

Parent/Guardian Signature _____ Date _____

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